



BUSINESS DEVELOPMENT MISSION TO PORT AU PRINCE, HAITI
OCTOBER 21ST – 24TH, 2012

August 9, 2012

Dear Business Leader:

As Assistant Director of the Business Affairs Division of Miami-Dade County's Department of Regulatory and Economic Resources (RER), I am pleased to invite you to participate in Miami-Dade County's first ever Business Development Mission to Port au Prince, Haiti, taking place from October 21st to October 24th, 2012. The mission is organized by the Economic Development and International Trade Unit of RER, and will be led by Commissioner Jean Monestime, Vice Chairman of the International Trade Consortium Board of Directors.

In April of 2012, Miami-Dade County Mayor Carlos A. Gimenez and Commissioner Monestime visited Port au Prince to meet with senior Haitian Government officials and discussed how to strengthen commercial and economic ties between Miami-Dade County and Haiti. The objectives of this mission, which builds upon previous efforts, are to highlight the County's unique assets as an international trade hub, and to explore commercial and business opportunities for our private sector participants.

Haiti is an important trading partner for South Florida, with more than \$1.2 billion in 2011, an increase of nearly 13% from the previous year. Haiti is also the beneficiary of a trade preferences program with the United States, which includes the Haitian Hemispheric Opportunity through Partnership Encouragement Act (HOPE I), that was passed by the U.S. Congress in 2006.

The mission to Haiti is designed to assist small business in Miami-Dade develop commercial opportunities in new markets. During the mission, participants will meet with high level government officials, receive in-country briefings, network with Haitian businesses, and participate in pre-arranged business-to-business matchmaking meetings with local companies.

I offer my thanks to our partners and supporting organizations, the Consulate General of the Republic of Haiti in Miami, AmCham Haiti, and the Haitian American Chamber of Commerce of Florida. Their important contributions to the success of the mission are greatly appreciated. I am certain that this important mission will provide your business or organization excellent opportunities in Haiti, and I look forward to having you join us on October 21st.

Sincerely,



Mario E. Goderich
Assistant Director



Economic Development & International Trade Unit
Department of Regulatory and Economic Resources
STEPHEN P. CLARK CENTER, 111 N.W. 1ST STREET, SUITE 2200
MIAMI, FLORIDA 33128
Telephone (305) 375-1254 Fax (305) 679-7895
www.miamidade.gov/oedit



**ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE (EDIT) UNIT
DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES**



BUSINESS DEVELOPMENT MISSION TO HAITI
OCTOBER 21st - 24th, 2012



REGISTRATION DEADLINE IS WEDNESDAY, SEPTEMBER 19th, 2012

MISSION PACKAGE INCLUDES:

HOTEL LODGING - Karibe Hotel

(Payment must be made directly to EDIT)

- **3 nights** hotel lodging in Port-Au-Prince
Check-in date - October 21st, 2012
Check-out date - October 24th, 2012

AIRFARE - Access to discounted airfare through mission sponsor American Airlines.

GROUND TRANSPORTATION

- Includes airport transfers for those arriving on American Airlines # 833 and departing on American Airlines # 1824 (please see Participant Registration Form, page 3), and transfers from hotel to official venues.

OFFICIAL MEETINGS

- Meetings with high level government officials.
- In-country briefing by the U.S. Embassy officials
- Meetings and briefing by local business organizations.
- Pre-screened one-to-one business matchmaking meetings.
- Networking events.

MEALS

- Networking Lunch and Coffee Breaks

Total estimated cost of mission per person: \$ 1,225 (including hotel, registration fees, excluding airfare) * **call EDIT staff for discounted airfare rates through American Airlines.**

Please make your check payable to: Trade Mission Center of the Americas, Inc. and mail check to: **Stephen P. Clark Center (SPCC)**
111 NW 1 Street, 22nd floor
Miami, FL 33128

or

Complete Credit Card Authorization form (page 3) and fax to: 305-679-7895

HOTEL ACCOMMODATION INFORMATION

Karibe Hotel

Juvenat 7, Pétion-Ville, Haiti
Telephone 509 2812-7000

ENTRY REQUIREMENTS

U.S. citizens must have a valid passport to travel to Haiti and do not need a visa. U.S. Residents and Non-US citizens should contact the Consulate for information regarding visa requirements:

**Consulate General of the Republic
of Haiti in Miami**

259 SW 13th Street
Miami, FL 33130

Tel: (305) 859-2003

Email: cg.miami@diplomatie.ht

VACCINATION

For recommended vaccinations please visit the Center for Disease Control and Prevention:
www.cdc.gov

**The hotel and registration fee per person are non-refundable and non-transferable:
(to be paid by September 19th, 2012)**

For additional information please contact:

Adam Peters

Trade Development Specialist

Economic Development & International Trade

111 N.W. First Street, 22th Floor, Suite 2200
Miami, FL 33128

Tel: 305-375-5420; Fax: 305-679-7895

E-Mail: apeters@miamidade.gov;

www.miamidade.gov/spee



ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE UNIT



BUSINESS DEVELOPMENT MISSION TO HAITI

OCTOBER 21st - 24th, 2012

PARTICIPANT REGISTRATION FORM



(Please complete and return this form along with payment to EDIT by September 19, 2012)

First Name: _____ Last Name: _____ Suffix: _____

[As it appears on your passport]

Title: _____ Signature: _____ Date: _____

	STANDARD COST	PARTICIPANT'S COST
Participants are responsible for making their own air travel arrangements to and from Port au Prince. However, a <u>25% discount</u> on published fares at time of booking are available through American Airlines. Please contact EDIT regarding discounted airfare rates. Airport transfers within Port au Prince will be provided for delegates arriving from Miami International Airport at 3:55 p.m. on October 21, 2012 on American Airlines # 833 and departing Port au Prince at 5:00 p.m. on October 24, 2012 on American Airlines # 1824 . Participants arriving and departing on all other flights are responsible for their own airport transfers.		
A. Lodging at Caribe Hotel Hotel cost for single occupancy at \$175 per night for 3 nights [Oct 21-23, 2012] Hotel cost for double occupancy at \$197 per night for 3 nights [Oct 21-23, 2012]	\$525 \$591	
B. REGISTRATION FEE PER PARTICIPANT 1. General Registration Fee [Includes briefings, ground transportation for indicated flights, official meetings, networking luncheon, coffee breaks, and administrative costs.] 2. Additional registration fee for lodging arrangements other than the Caribe Hotel	\$700 \$150	
TOTAL PER PERSON PAID TO TRADE MISSION CENTER OF THE AMERICAS [A + B]		

METHOD OF PAYMENT & REGISTRATION INSTRUCTIONS:

- ☐ **CREDIT CARD:** PLEASE COMPLETE AND RETURN THE ATTACHED CREDIT CARD AUTHORIZATION FORM ON PAGE 3.
☐ **CHECK NUMBER :** _____ **TOTAL AMOUNT:** _____

MAKE YOUR CHECK PAYABLE TO: **TRADE MISSION CENTER OF THE AMERICAS, INC.**

(A 5% OF FACE AMOUNT OF CHECK WILL BE CHARGED FOR NON-SUFFICIENT FUND (BAD) CHECKS.)

TO REGISTER:

1. COMPLETE AND RETURN THIS FORM AND THE PARTICIPANT'S PROFILE FORM [ONE PER PERSON]
2. SEND PAYMENT FOR LODGING AND REGISTRATION FEE TO THE FOLLOWING ADDRESS:
ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE UNIT (EDIT)- 111 NW First Street, 22ND Floor, Suite 2200, Miami, FL 33128.
OR FAX TO: 305-679-7895.

IMPORTANT MISSION INFORMATION!

- The number of participants for this mission is limited to 30. Final selection of mission participants will be confirmed by Staff after determining sector suitability and market potential.
- All fees are non-refundable and non-transferable after payment.
- Mission registration is provided on a first come, first served basis.

Your signing of this registration form binds you to all the terms and requirements of this mission. Agency reserves the right of cancellation and the right to change the mission program/ itinerary on-site, based on unforeseen circumstances. Participants agree, at all times and hereafter, to hold harmless and indemnify Miami-Dade County, TMC its staff and Board of Directors, TMC contributing organizations, sponsors, agents, affiliates and volunteers from errors, omissions, or actions that may result from this mission.

**ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE UNIT
DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES**



BUSINESS DEVELOPMENT MISSION TO HAITI

October 21st - 24th, 2012



CREDIT CARD AUTHORIZATION FORM

Please complete and return this form to the address provided below by September 19, 2012)

111 NW First Street, Suite 2200
Miami, FL 33128
Tel: 305-375-3885; Fax: 305-679-7895

I,,
(Name it as appears on credit card)

hereby authorize **Miami-Dade County - Economic Development and International Trade Unit** to charge my credit card for:

The Business Development Mission to Haiti October 21st through 24th, 2012

Additional information for your reference regarding the charge:

.....

Credit Card Information:

☐ American Express ☐ MasterCard ☐ Visa

Credit card number: Expiration date:

Security code: Total Amount charged \$.....
(3 digit code on reserve side of MasterCard or Visa) **OR**
(4 digit code on front side of American Express Card)

Billing Address (as provided to issuing bank):

.....

City: State: Zip Code:

Phone:..... Fax: E:Mail:

By signing this form, cardholder acknowledges receipt of services described above for the total amount shown and agrees to perform the obligations set forth in the Cardholder's agreement with the issuer.

Cardholder's Signature: Date:

FOR OFFICE USE:

Date Received: Approved By:

**ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE UNIT
DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES**



BUSINESS DEVELOPMENT MISSION TO HAITI

OCTOBER 21st – 24th, 2012



PARTICIPANT INFORMATION & COMPANY PROFILE

(Please complete and return this form along with payment by September 19, 2012)

PERSONAL INFORMATION

First Name: _____ Last Name: _____ Suffix: _____

[As it appears on your passport]

Nationality: _____ Passport Number: _____ DOB : _____

[Month, Day, Year]

Indicate Any Special Needs: _____

ORGANIZATIONAL PROFILE

Name of Business Organization: _____

Your Title: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail: _____ Website: _____

Business Phone: _____ Mobile Phone: _____

Year Established: _____ Number of Employees: _____ Annual Sales: _____

INDUSTRY SECTOR [Please check the sector that applies to your business]

- | | |
|---|---|
| <input type="checkbox"/> Apparel and Textiles | <input type="checkbox"/> IT & Telecommunications Equipment |
| <input type="checkbox"/> Health and Sanitary Services | <input type="checkbox"/> Building and Construction Services |
| <input type="checkbox"/> Leisure and Hospitality Services | <input type="checkbox"/> Air Conditioning and Refrigeration Equipment |
| <input type="checkbox"/> Pharmaceuticals | <input type="checkbox"/> Professional and Technical Services |
| <input type="checkbox"/> Renewable Energy | <input type="checkbox"/> Other: _____ |

INDICATE YOUR MAIN OBJECTIVE FOR PARTICIPATING IN THIS MISSION:

- ☐ Buying ☐ Selling ☐ Other

DESCRIBE YOUR PRODUCTS/SERVICES: _____

INDICATE THE AGENCIES/BUSINESSES YOU WOULD LIKE TO MEET DURING THIS MISSION:

IMPORTANT!

Please email a paragraph of your biographical information and a recent passport-sized photograph in .jpeg format to: apeters@miamidade.gov

The information provided will be used to prepare the delegates' brochure.